



ADR Notable

USING ADR NOTABLE IN A COURSE

ADR Notable for Law Schools

SETTING UP THE COURSE 5 STEPS

1

NEW USER? START WITH THE FORM ON THE WEBPAGE

- You will find the form at the bottom of the adrnotable.com/law-schools page.
- Complete and Submit.

MEET WITH SYDNEY

- Sydney will respond and set up a brief meeting where you will create your "Class Firm"
- Existing User? Modify your existing Firm as needed.

2

3

COPY MATERIALS INTO YOUR LIBRARY

- Using our Sample Case: Copy several documents, checklists, and clauses that relate to "The Royals" case from the ADR Notable Library to your Firm Library.
- Using your own Case: You can easily create/upload your own Checklists, Clauses, and Documents that pertain to your Case to your Firm Library.

INVITE THE STUDENTS TO THE COURSE

- Paste in the emails and hit Send
- Keep their Role as "Mediator/Neutral" (the default)

4

5

DIRECT YOUR STUDENTS TO THE FOLDER OF DOCUMENTS IN YOUR LIBRARY THAT YOU CREATED IN STEP 3...

...and they will take it from there!

**CONGRATULATIONS! YOUR STUDENTS ARE NOW
READY TO USE ADR NOTABLE IN YOUR COURSE.**